

# **Guidelines for District 5 A.A. Literature Chair**

## **Purpose And Scope Of Guidelines:**

*Concept X - Every service responsibility should be matched by an equal service authority — the scope of such authority to be always well defined whether by tradition, by resolution, by specific job description or by appropriate charters and bylaws.*

## **What is the D5 Literature Committee?**

*“Our Literature preserves the integrity of the A.A. message”* The literature committee exists to help district 5 to carry the message through A.A. Conference Approved literature making it easily accessible to all Service Committees, Groups and individuals in District 5.

## **D5 Literature Chair Qualifications:**

- Minimum of two years of sobriety.
- Be organized and have leadership skills.
- An active member of a Home Group in District 5.
- Be able to attend District 5 business meetings.
- Send in a written monthly report to be included in the minutes.
- Have a working knowledge of the Traditions or actively working with a Service Sponsor.

## **Where to carry the message through AAWS Literature?**

District 5 is made up of all the groups in the Central Oregon Area. Redmond, Bend, Lapine, Sunriver, Prineville, Madras, Sisters.

Some good places to set up a literature display would be large fellowship events, workshops, campouts, potlucks and speaker meetings.

## What literature is represented?

Conference-approved literature and audiovisual material. Service Material and GSO Published files, workbooks, and anything that can be found and/or ordered from [Alcoholics Anonymous World Services Literature Listing](#) Or featured on [AA.org](#). This includes Books, Audio Media, Pamphlets, Files and Guidelines.

### **D5 literature representation *does not* include:**

Coins, Cards, Bumperstickers, Dictionaries. Anything published from the A.A. Grapevine, Local intergroup offices, or anything else published by an outside publishing company. *(However, It is suggested that you work closely with the D5 Grapevine Committee or even as a team)*

### **Basic Committee Functions:**

- Work closely with district 5 Grapevine Chair.
- Become familiar with the information on ([AA.org](#)).
- Become familiar with the local Central Office and get to know the Central Office Manager
- Order literature for district activities as needed.
- Provide literature for District functions, such as workshops, orientations, service committee meetings, inventories and other special events.
- When someone is elected Literature Representative for their home group, offer them a seat on your committee and see if they would like to help you with literature displays.
- Focus especially on offering the sometimes overlooked but important literature pertaining to our History such as the book “AA Comes Of Age”. Make available service literature such as the A.A. Service Manual, and the A.A. Group Pamphlet (P-16).
- Maintain a stock of suggested literature to give new G.S.R.s. And AltGSRs
  - [G.S.R. General Service Representative P-19](#)
  - [The A.A. Group...Where It All Begins P-16](#)
  - [The Twelve Traditions Illustrated P-43](#)
  - [Concepts Checklist SMF-91](#)

- Create and maintain a stock of Newcomer Packets containing the suggested pamphlets and items, for Groups to purchase from you at cost.
  - [12 Questions - Is A.A. for You? Pamphlet P-3](#)
  - [Problems Other than Alcohol \(excerpts\) F-8](#)
  - [Questions & Answers on Sponsorship P-15](#)
  - [Information on Alcoholics Anonymous F-2](#)
  - Local Meeting Directory
  - Local Public Information Card
  
- Maintain a pamphlet rack for your display table stocked with A.A.s most frequently used Service pamphlets and resources. *(These should be free for members of the fellowship to take from you)*
  - [The Twelve Traditions Illustrated P-43](#)
  - [The Twelve Concepts Illustrated P-8](#)
  - [G.S.R. General Service Representative P-19](#)
  - [The A.A. Group...Where It All Begins P-16](#)
  - [Problems Other Than Alcohol P-35](#)
  - [Problems Other than Alcohol \(excerpts\) F-8](#)
  - [Self-Support: Where Money and Spirituality Mix F-3](#)
  - [Information on Alcoholics Anonymous F-2](#)
  - [A Member's-Eye View of Alcoholics Anonymous P-41](#)
  - [Circles of Love and Service P-45](#)
  
- Set up a table and display books for sale at local fellowship events, potlucks and large meetings. Encourage A.A. members to read and purchase A.A. literature they may not be familiar with.
  - [Alcoholics Anonymous Comes of Age B-3](#)
  - [Dr. Bob and the Good Oldtimers B-8](#)
  - [Pass It On B-9](#)
  - [Study Edition Big Book \(Large Print Abridged\) B-24](#)
  - [As Bill Sees It B-5](#)